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With offices across London, Kent and Sussex and international reach via Kreston International, we are dedicated to meeting and exceeding the needs of all our clients wherever their ambition takes them.

We provide a full range of audit, accountancy, business advisory and financial services that will help you to achieve your personal and business goals.

Our specialist services for academies

- Accounting
- External audit and assurance
- Internal audit and RO services
- Company secretarial services
- Teachers pensions scheme audits
- Employee benefits
- Management accounting and payroll advice
- VAT and duty consultancy and tax services
- Teaching school annex G audits
- Governance training
- Due diligence assignments

For more than accounting, business and wealth advice.

Our offices are across London,
Kent and Sussex.

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For more information on our services for
academies, go to:
www.krestonreeves.com/sectors/academies-education-accountants

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2023/24
Important dates
for academies

Important dates for academies

Accounting and company secretarial

Year end	31 Aug
ESFA filing of accounts, management letter and accounts submission cover sheet	31 Dec
ESFA internal audit summary submission	31 Dec
Academy accounts return	30 Jan
Companies House filing of accounts	31 May*
Confirmation statement -	
Anniversary of incorporation *	

Website filing deadlines

Accounts	31 Jan
Funding agreement	ASAP
Articles of association	ASAP
Register of business interests	Ongoing
Scheme of delegation (MATs only)	ASAP
2024 admissions appeals timetable	28 Feb
2025 admissions arrangements	28 Feb
Executive pay over £100K	ASAP

Funding

Academic year 2023/24 - date on which GAG funding will be in Academy's bank account

1 Sep	1 Oct	2 Nov	1 Dec
4 Jan	1 Feb	1 Mar	1 Apr
3 May	1 Jun	1 Jul	2 Aug

VAT (if VAT registered)

Electronic VAT returns
- 1 month and 7 days from return date

Pension

EOYC return filing	31 May
If an unaudited EOYC is submitted in May, an audited EOYC will be required to be submitted by 30 September.	

Land and buildings collection tool

7 Nov

Schools Resource Management Self-assessment Tool checklist

15 Mar

Corporate tax (where relevant)

Corporation tax payment	1 Jun
CT600 Corporation tax return filing	31 Aug

Payroll 2023/24

Year end	5 Apr
P60 to be sent to employees	31 May
P11D filing	6 Jul

Budget forecasts

Budget forecast return (BFR3Y)	July
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Other

Academy financial management and governance self-assessment (FMGS) return

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*Submission deadlines dependant upon date of academy opening. Please contact one of our Academy specialists for further information.

Contact our specialist Academies and education team on +44 (0)330 124 1399



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